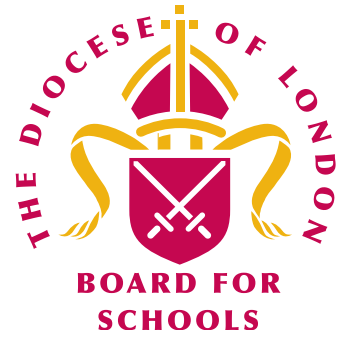


CONFIDENTIAL

LONDON DIOCESAN BOARD FOR SCHOOLS TEACHING STAFF APPLICATION

(ALL SECTIONS MUST BE COMPLETED USING BLACK INK)



APPLICATION FORM FOR _____
(Post)

at _____ Voluntary Aided Church
(Name of School)

of England School in the _____ LA

1. APPLICANT'S PERSONAL DETAILS

SURNAME (in capital letters)	TITLE (Mr, Mrs, Ms etc.)
FORENAMES (in capital letters)	PREVIOUS NAME(S) (if applicable)
ADDRESS FOR ALL CORRESPONDENCE:	
WORK TELEPHONE NO:	HOME TELEPHONE NO: FAX NO:
DATE OF BIRTH:	DfES REGISTRATION NO:
E-MAIL:	
NATIONALITY:	NATIONAL INSURANCE NO:

2. EDUCATION & QUALIFICATIONS

SECONDARY SCHOOL(S) AND ADDRESS	FROM	TO	EXAMINATIONS PASSED WITH GRADES	DATES
UNIVERSITY, POLYTECHNIC OR COLLEGE	FROM	TO	FULL TIME, PART-TIME OR SECONDMENT	
DEGREE/CLASS	PRINCIPAL SUBJECT(S)		DATE OF AWARD	
TEACHER'S CERTIFICATE AND/OR DIPLOMAS	SUBJECT		DATE OF AWARD	
DETAIL OF ANY OTHER QUALIFICATIONS			DATE OF AWARD	

3. PROFESSIONAL DEVELOPMENT

LONG COURSES (ATTENDED DURING THE LAST 3 YEARS)

NAME OF COURSE (and award if gained)	PROVIDER	F/TIME/P/TIME OR SECONDED	FROM	TO

SHORT COURSES (ATTENDED DURING THE LAST 3 YEARS)

NAME OF COURSE	PROVIDER	F/TIME/P/TIME OR SECONDED	FROM	TO

4. OUTSIDE INTERESTS

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5. CURRENT EMPLOYMENT

PRESENT POST:

SCHOOL:

RESPONSIBILITIES:

LEA:

DATE APPOINTED:

NO. ON ROLL:

NAME OF EMPLOYER: (e.g. governors, LEA, Agency)

ADDRESS:

6. OTHER TEACHING POSTS (PLEASE START WITH FIRST APPOINTMENT)

LEA	SCHOOL	DATES	POST HELD & SCALE, RESPONSIBILITY/IES	TYPE (e.g. JMI,VA LIST AGE GROUPS TAUGHT	NO.ON ROLL	BOYS/ GIRLS/ MIXED	FULL/ PART TIME

7. CURRENT SALARY

SALARY (Basic) (Please indicate spinal point)	ADDITIONS (Please indicate responsibility points, London Allowance, etc.)
	TOTAL SALARY

HAVE YOU OPTED TO PAY ANY ADDITIONAL CONTRIBUTIONS TO THE PENSION SCHEME? YES/NO

IF YES, PLEASE SUPPLY DETAILS.

8. EMPLOYMENT OTHER THAN TEACHING

EMPLOYER	POSITION/CAPACITY	FULL/PART TIME	FROM	TO

9. SICK LEAVE

HOW MANY DAYS SICK LEAVE HAVE YOU TAKEN IN THE PAST TWO YEARS? _____ IF MORE THAN 10 PLEASE GIVE DETAILS.

10. SUPPORTING STATEMENT

CANDIDATES SHOULD PROVIDE ON SEPARATE SHEETS A STATEMENT IN SUPPORT OF THEIR APPLICATION, WHICH ADDRESSES THE CRITERIA IN THE PERSON SPECIFICATION FOR THIS POST.

11. TEACHING IN A CHURCH OF ENGLAND VOLUNTARY AIDED SCHOOL

We welcome as teachers and other members of staff, people of many faiths and beliefs. We do, however, ask that all staff should support the values, ethos and philosophy of a Christian school, in the tradition of the Church of England, and we would expect staff to make a positive contribution to the development of that Christian ethos.

IF YOU ARE A PRACTISING MEMBER OF A CHRISTIAN CHURCH, PLEASE GIVE DETAILS:

NAME:

ADDRESS:

DENOMINATION:

IF POSSIBLE PLEASE GIVE THE NAME OF A PARISH PRIEST OR MINISTER FROM WHOM A REFERENCE MAY BE SOUGHT

NAME:

ADDRESS:

TELEPHONE NO:

PLEASE ADD A BRIEF STATEMENT HERE IN SUPPORT OF YOUR APPLICATION TO THIS CHURCH OF ENGLAND SCHOOL

12. CONFIDENTIAL INFORMATION

As this post is classified as having substantial access to children, appointment will be subject to a police check of previous criminal convictions. You are required, before appointment, to disclose any conviction, caution or binding over including 'spent convictions' under the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Non disclosure may lead to termination of Employment. However, disclosure of a criminal background will not necessarily debar you from employment – this will depend upon the nature of the offence(s) and when they occurred.

Have you ever been convicted of a criminal offence?

YES/NO

If yes, give details.

I understand that under the terms of the Asylum and Immigration Act 1996 should I be short-listed for the post for which I am applying, I will provide for the governing body, as employer, an original document* showing my entitlement to work in this country.

*Acceptable documents include your National Insurance card, a birth certificate issued in the UK or Eire, a P45 from your previous employer, a valid passport, or any relevant authorisation allowing you to work in this country.

ARE YOU RELATED TO ANY MEMBER OF THE GOVERNING BODY, LEA ELECTED MEMBER, SENIOR LEA OFFICIAL OR OFFICER OF LDBS? IF YES, PLEASE GIVE DETAILS

YES/NO

PLEASE GIVE THE NAMES OF TWO REFEREES WHO CAN VOUCH FOR YOUR PROFESSIONAL WORK, ONE OF WHOM SHOULD BE YOUR PRESENT HEADTEACHER. CANDIDATES FOR HEADSHIP ARE ADVISED TO SEEK A REFERENCE FROM THEIR LEA.

1.

NAME:

ADDRESS:

OCCUPATION:

TELEPHONE NO:

FAX NO:

2.

NAME:

ADDRESS:

OCCUPATION:

TELEPHONE NO:

FAX NO:



LONDON DIOCESAN BOARD FOR SCHOOLS EQUAL OPPORTUNITIES MONITORING

The LDBS are keen that schools ensure that all applications for posts in Diocese of London schools are considered on an equal basis. Without monitoring an organisation will never know whether its equal opportunities policy is working. To help us achieve this we ask all candidates to complete this equal opportunities monitoring form. **This is confidential and the form will be removed from the application prior to shortlisting. It will not be used in any way as part of the selection process.**

Please tick the appropriate boxes.

Gender

Male

Female

Age

20 - 29

30 - 39

40 - 49

50 - 59

60 - 65

Ethnic group

Choose one section from A - E and then tick the appropriate box to indicate your cultural background

A White

- British
- English
- Scottish
- Welsh
- Other, please write in
- Irish
- Any other White background, please write in

B Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed background, please write in

C Asian, Asian British, Asian English, Asian Scottish, or Asian Welsh

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background, please write in

D Black, Black British, Black English, Black Scottish, or Black Welsh

- Caribbean
- African
- Any other Black background, please write in

E Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh, or other ethnic group

- Chinese
- Any other background, please write in

To the best of my knowledge the information on this form is correct. I am in possession of certificates, which I claim to hold. I understand that wilful falsification or omissions may, if I am appointed, result in my dismissal.

You are reminded that any canvassing direct or indirect will disqualify candidates.

Successful candidates may be required to produce their birth certificate and original proof of qualifications and undergo medical examination.

SIGNATURE: _____

DATE: _____

